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REPUBLIQUE DU CAMEROUN

Paix - Travail - Patrie

MINISTERE DE LA DECENTRALIZATION ET DU  
DEVELOPPEMENT LOCALE

REGION DU NORD OUEST  
DEPARTEMENT DE LA MEZAM

ARRONDISSEMENT DE BAMENDA II<sup>EME</sup>

COMMUNE DE BAMENDA II<sup>EME</sup>

P. O. BOX 495 MANKON

REF. N° BIIC/VOL.1/SG/2025



REPUBLIC OF CAMEROON

Peace - Work - Fatherland

MINISTRY OF DECENTRALIZATION AND LOCAL  
DEVELOPMENT

NORTH WEST REGION  
MEZAM DIVISION

BAMENDA II SUB-DIVISION

BAMENDA II COUNCIL

P. O. BOX 495 MANKON

Bamenda, the 14 MARS 2025

## TENDER NOTICE

### OPEN NATIONAL INVITATION TO TENDER'S NOTICE

N° 03/RQ/B.II.C,ITB/B.II.C/B.II.SD/MEZAM/NW/2025 OF 14/03/2025  
FOR THE REHABILITATION OF MUSEUM AT NSONGWA PALACE MUSEUM IN BAMENDA II  
SUBDIVISION MEZAM DIVISION OF THE NORTH WEST REGION  
Financing: MINAC Public Investment Budget of 2025

1. **Subject of the invitation to tender:** Within the framework of 2025 BIP Budget, the MAYOR of BAMENDA II Council; Project Owner and Contracting Authority hereby launches an Open National Invitation to Tender FOR THE REHABILITATION OF MUSEUM AT NSONGWA PALACE MUSEUM IN BAMENDA II SUBDIVISION MEZAM DIVISION OF THE NORTH WEST REGION.
2. **Nature of work:**  
Work to be done consists of
  - Preparatory works
  - Clearing of site
  - Repair of cracks on walls
  - Repair of crack on floors
  - Repair of doors with accessories
  - Repair of leakages of roof
  - painting
3. **Execution deadline**  
The maximum deadline provided by the Contracting Authority for the execution of the works forming the subject of this invitation to tender is **two (02) calendar months**
4. **Lots.**  
This single lot consist of **THE REHABILITATION OF MUSEUM AT NSONGWA PALACE MUSEUM IN BAMENDA II SUBDIVISION MEZAM DIVISION OF THE NORTH WEST REGION.**
5. **Estimated cost**  
The estimated cost after preliminary studies is **10 000 000 (Ten million) CFA Francs.**
6. **Participation and origin**  
Participation to this invitation to tender is open to Cameroonian enterprises that are in compliance with the fiscal laws
7. **Financing**  
Works which form the subject of this invitation to tender shall be financed by the 2025 Public Investment Budget of the **Ministry of Arts and Culture**
8. **Bid bond**  
Each bidder must include in his administrative documents, a bid bond issued by a first-rate banking establishment approved by the Ministry in charge of finance and whose list is found in document No. 1 of the Tender File, of an amount of **200,000 CFA (Two Hundred thousand) CFA**, valid for thirty (30) days beyond the date of validity of bids **As per article 90 (9) of the Public contract Code (Decree**

**No. 2018/366 OF 20 June 2018), certified cheques or bank cheques are acceptable in the place of bid bond.**

**9. Consultation of Tender File:**

The file may be consulted during working hours at the BAMENDA II Council, OFFICE OF SIGAMP Telephone N° (237) 676244462, as soon as this notice is published.

**10. Acquisition of tender file:**

The file may be obtained from Bamenda II Council, OFFICE OF SIGAMP Telephone N° 237 676244462 as soon as this notice is published against payment of the sum of **25,000 CFA francs (twenty five thousand Francs CFA)**, payable at a Bamenda II Municipal Treasury, representing the cost of purchasing the Tender File. It may equally be consulted online on the COLEPS platform at the following addresses: <http://www.marchespublics.cm> OR <http://www.publiccontracts.cm> and on the ARMP website ([www.arpmp.cm](http://www.arpmp.cm)) against payment of the sum of **25,000 CFA francs.**)

**11. Submission of bids (Online):**

**For submission online :** the bid must be submitted by the bidder on the COLEPS platform or any other official electronic means of communication to be specified by the Project Owner latest on **15/04/2025 at 10.am** local time. A back-up copy of the tender recorded on a USB key or CD/DVD must be sent in a sealed envelope with the clear and legible indication "back-up copy", in addition to the above mentioned indication, within the deadline set.

**File size and format**

For online submission, the maximum sizes of the documents that will transit on the platform and constitute the tenderer's offer are the following:

- **5 MB for the Administrative file;**
- **15 MB for the Technical Offer;**
- **5 MB for the Financial Offer. The following formats are accepted PDF format for text documents and JPEG for images.**

The applicant shall make sure that he or she uses compressing software to possibly reduce the size of the files to be transmitted.

**<<OPEN NATIONAL INVITATION TO TENDER N° 03/ONIT/B.II.C/BII.ITB/ 2025 OF 14/03/2025  
FOR THE REHABILITATION OF MUSEUM AT NSONGWA PALACE MUSEUM IN BAMENDA II  
SUBDIVISION MEZAM DIVISION OF THE NORTH WEST REGION.**

**"To be opened only during the bid-opening session"**

**12. Admissibility of bids**

Under penalty of being rejected, only originals or true copies certified by the issuing service or administrative authorities (Senior Divisional Officer, Divisional Officers) must imperatively be produced in accordance with the Special Regulations of the invitation to tender.

They must obligatorily be not older than three (3) months preceding the date of **LAUNCHING OF THE TENDERS** or may be established after the signature of the tender notice

Any bid not in compliance with the prescriptions of the Tender File shall be declared inadmissible. This refers especially to the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance.

**13. Opening of bids:**

The bids shall be opened in a single phase. The opening of the administrative documents, the Technical and Financial offers will take place on the **15/04/2025 at 11AM** local time, in the conference hall of BAMENDA II Council, by the BAMENDA II Council Tenders Board. Only bidders may attend or be represented by duly mandated persons of their choice.

**14. Evaluation criteria**

The bids shall be evaluated according to the main criteria as follows:

**A. Eliminatory criteria**

- Outright elimination during the opening session of the bids

1. Absence of the bid bond OR insufficient bid bond
2. Bids not submitted online
- Elimination during the evaluation of bids by the adhoc committee
  3. Absence or non-conformity of an element in the administrative file;
  4. Deadline for delivery higher than prescribed;
  5. False declaration or falsified documents;
  6. A bid with the external envelope carrying a sign or mark leading to the identification of the bidder;
  7. Incomplete financial file;
  8. Change of quantity or unit of the Tender file in the financial bid;
  9. Non respect of 75% of essential criteria;

During the opening session of the bids if a document of the administrative bid is absent noncompliant, the bidder will be given forty eight (48) hours to produce or replace the document else it will be eliminated during the evaluation of the bids. No such document will be accepted after this deadline.

#### **B. Essential criteria**

- 1- General presentation of the tender files;
- 2- Financial capacity;
- 3- References of the company in similar achievements;
- 4- Quality of the personnel;
- 5- Technical organization of the works;
- 6- Safety measures on the site;
- 7- Logistics;
- 8- Attestation and report of site visit;
- 9- Special Technical Clauses initialed in all the pages and last page signed;
- 10- Special Administrative Clauses completed and initialed in all the pages and last page signed.

These essential criteria are subject to lower limits, the details of which are spelled out in the Special Regulations of the invitation to tender. This evaluation will be done in a purely binary method with a positive (**yes**) or negative (**no**) with an acceptable minimum of **75%** of the essential criteria taken into account.

#### **15. Award of Contract**

The contract will be awarded to the bidder who would have proposed the offer with the lowest reasonable amount, in conformity with the regulations of the Tender Documents and having satisfied **100%** of the eliminatory criteria and at least **75%** of the essential criteria.

Pursuant to justification by bidder, unconvincing abnormally low costing will not be accepted spelled in the Special Regulations of the invitation to tender of this consultation.

#### **17. Validity of bids**

Bidders will remain committed to their offers for sixty (60) days from the deadline set for submission of tenders.

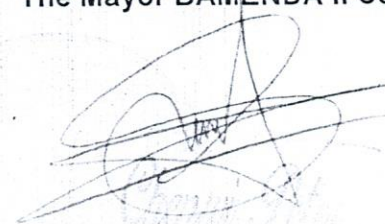
#### **18. Further information**

Additional information may be obtained during working hours from SIGAMP service, Tel: 676244462 online on the COLEPS platform via <http://www.marchespublics.cm> or <http://www.publiccontracts.cm>

Done at BAMENDA II on 14 MARCH 2017

The Project Owner  
(Contracting Authority)  
The Mayor BAMENDA II

- MINMAP
- ARMP
- Contracting Entity
- Chairperson of Bda II TB
- Notice Boards



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*Bamenda, the* 14 MARS 2025

## AVIS D'APPEL D'OFFRES

**AVIS D'APPEL D'OFFRES NATIONAL OUVERT N° 03/AO/DC/B.II.C/BII.ITB/2025 DU  
14/03/2025 POUR LES TRAVAUX DE REHABILITATION D'UN MUSÉE A CHEFFERIE DE  
NSONGWA DANS LA COMMUNE DE BAMENDA 2eme DANS LE DEPARTEMENTAL DE MEZAM,  
REGION DU NORD OUEST.**

**Financement : BUDGET D'INVESTISSEMENT PUBLIC (BIP - MINAC) - EXERCICE 2025**

### 1. Objet de l'Appel d'Offre

Dans le cadre de l'exercice budgétaire de la commune 2025, Maire de Bamenda 2eme, Maître d'Ouvrage et Autorité Contractante lance un D'APPEL D'OFFRES NATIONAL OUVERT *POUR LES TRAVAUX DE REHABILITATION D'UN MUSÉE A CHEFFERIE DE NSONGWA* DANS LA COMMUNE DE BAMENDA 2eme DANS LE DEPARTEMENTAL DE MEZAM, REGION DU NORD OUEST

### 2. Consistance des travaux

Les travaux comprennent notamment :

- Travaux préparatoires
- Nettoyage de l'emprise
- Rehabilitation les fissure sur les murs
- Rehabilitation les fissure sur les sols
- Rehabilitation les ports et les fenetres
- Rehabilitation les toiture
- peinture

### 3. Délais d'exécution

Le délai maximum prévu le Maître d'Ouvrage pour la réalisation des travaux objet du présent appel d'offres est de **deux (02) mois calendaires**

### 4. Alotissement

Le travail est ci-après défini : REHABILITATION D'UN MUSÉE A CHEFFERIE DE NSONGWA DANS LA COMMUNE DE BAMENDA 2eme

### 5. Coût prévisionnel

Le coût prévisionnel de l'opération à l'issue des études préalables est de dix-millions (10 000 000)

### 6. Participation et origine

La participation à cette consultation est ouverte aux entreprises de droit camerounais ayant une expérience avérée dans le domaine concerné et ayant réalisées des opérations similaires.

7. **Financement** Les travaux objet du présent appel d'offres sont financés par le budget d'investissement public du MINAC Base l'exercice 2025.

### 8. Cautionnement provisoire

Chaque soumissionnaire doit joindre à ses pièces administratives, une caution de soumission établie par une banque de premier ordre agréée par le Ministère chargé des finances et dont la liste figure dans la pièce No 12 du DAO, d'un montant **(200, 000) FCFA** et valable pendant trente (30) jours au-delà de la date de validité des offres. Conformément à l'article 90 (9) du code des Marchés Publics (Decret No. 2018/366 du 20 June 2018), des chèques certifiés et chèques-banques sont admis à la

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Done at BAMENDA II on 14 MARS 2022

The Project Owner  
(Contracting Authority)  
The Mayor BAMENDA II Council

- MINMAP
- ARMP
- Contracting Entity
- Chairperson of Bda II TB
- Notice Boards

